



# PIMA COUNTY SHERIFF'S DEPARTMENT



## COMMUNITY RESOURCES UNIT / SHERIFF'S AUXILIARY VOLUNTEERS Check Request Form

This form shall be used for all check requests from the Sheriff's Auxiliary Volunteers for the following funds designated for assistance to the Pima County Sheriff's Department. A specific funding source shall be named in the request.

- 2201 – Juvenile Activities Fund
- 2203 – Special Awards Fund
- 2206 – Building Maintenance Fund
- 2207 – Community Services Fund
- 2208 – Memorial Fund

CHECK REQUESTED BY: Greg Roland

DATE: July 21, 2010

### CHECK REQUEST

PAY TO: Home Depot  
 AMOUNT: \$396.41  
 FUND SOURCE: Building Maintenance  
 COMMENTS: 2<sup>nd</sup> & 3<sup>rd</sup> Floor Lobby blinds

FUND # 2206

### REQUEST AUTHORIZATION

Community Rsrsrcs:

*[Signature]*

DATE: 7/21/10

Community Svcs:

*[Signature]*

DATE: 7/22/10

**ROUTING:** All checks issued from the aforementioned accounts shall be routed to the Community Resources Unit Supervisor prior to final disposition. The check will be logged and forwarded to the requestor, or the appropriate recipient, at the direction of the Community Resources Unit Supervisor.

### SAV CORPORATE BOARD AUTHORIZATION

Approval: \_\_\_\_\_

DATE: \_\_\_\_\_

Check Signed By (1): \_\_\_\_\_

DATE: \_\_\_\_\_

Check Signed By (2): *[Signature]*

DATE: 7-26-10

### DISTRIBUTION

CR SGT:  
LOGGED BY: *[Signature]*

DATE: 7/20/10  
DATE: \_\_\_\_\_

DISTRIBUTED TO/FOR ORIGINATOR

DATE: \_\_\_\_\_

SHERIFF'S AUXILIARY  
VOLUNTEERS OF PIMA COUNTY, INC.  
1750 E. BENSON HIGHWAY  
TUCSON, AZ 85714-1758

JPMORGAN CHASE BANK, NA  
TUCSON, AZ 85737  
91-2/1221

13106

7/26/2010

PAY TO THE ORDER OF Home Depot

\$\*\*396.41

Three Hundred Ninety-Six and 41/100\*\*\*\*\*

Home Depot

DOLLARS

TWO SIGNATURES REQUIRED

MEMO

⑈0 1 3 1 0 6 ⑈ ⑆ 1 2 2 1 0 0 0 2 4 ⑆ 2 4 4 4 4 2 4 7 ⑈

Date: 07/20/2010

Action Completed		To	Unit/Division	Suspense Date	Action
Initial	Date				
LG	7/20	K. G. Roland	MAT MGT		07
H	07/20/10	Lt. Anderson	MAT MGT		07
B	7/20	Lt. BEERY	COMM. SERV. SECTION		12
		DET. C. MASTERS	C.R.		10/R

Remarks: ~~PLEASE~~

PLEASE OBTAIN JAV FUNDING IN THE DIRECTION OF CAPT RADTKE.

- Actions
- 1- For Your Information
  - 2- Information & Return
  - 3- Information & Forward
  - 4- Comment & Return
  - 5- Comment & Forward
  - 6- Signature & Return
  - 7- Signature & Forward
  - 8- Investigate & Reply
  - 9- Per Your Request
  - 10- Take Appropriate Action
  - 11- See Me
  - 12- Other (See Remarks)



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# MEMORANDUM

PIMA COUNTY SHERIFF'S DEPARTMENT  
CLARENCE W. DUPNIK, SHERIFF

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**Date:** July 20, 2010

**To:** Lt. Gary Anderson, Commander, Material Management Section,

**From:** Anthony Fichera, Material Management Section

**Re:** Blinds for the 2<sup>nd</sup> and 3<sup>rd</sup> floor lobbies and timer for track lighting on 3<sup>rd</sup> floor

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To facilitate the ongoing refurbishment of the Sheriff's Administration Building these various tools and materials will be needed to replace the blinds on the 2<sup>nd</sup> and 3<sup>rd</sup> floor lobbies. Refer to the attached sheet(s) for specific information on requested items.

The total cost of this/these item(s) is \$396.41

I am requesting funding for this/these item(s) from the SAV account. To be purchased at the Home Depot. Thanks for your attention and consideration of this request.

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*FORWARDED TO LT ANDERSON w/ APPROVAL RECOMMENDATION.*

*A.G.F. 7/20/10*

*OK  
J. Fichera  
7-20-10*

*RECOMMEND APPROVAL.*

*James H. Anderson 1046  
07-20-10*



**QUOTE**  
Store 0486 CENTRAL TUCSON (EL C  
3689 E BROADWAY BLVD  
TUCSON, AZ 85716

Phone: (520) 327-3050  
Salesperson: DDD996  
Reviewer:

Home Phone  
(520) 867-5641

**SOLD TO**

Name: **SHERIFF TONY**

Address: 1234567890 NO-WAY

City: TUCSON

State: AZ

Zip: 85716

County: PIMA

Work Phone:

Company Name:

Job Description: QUOTE

Page 1 of 2 **No. 0486-276652**

*Here's your quote  
Tony  
Get me. Know if there  
something else you need.  
2010-07-20 07:40  
Prices Valid Thru: 07/27/2010*

**CUSTOMER PICKUP #1**

**MERCHANDISE AND SERVICE SUMMARY**

We reserve the right to limit the quantities of merchandise sold to customers

**STOCK MERCHANDISE TO BE PICKED UP:**

REF #	SKU	QTY	UM	DESCRIPTION	TAX	PRICE EACH	EXTENSION
R01	184-932	5.00	EA	48X72 BT PREM FAUX WOOD-HONEY / 246 1/4 IM, 246 1/2IM 143 1/2 IM	Y	\$67.27	\$336.35
R03	543-476	1.00	EA	11W WALL DIG 7 DAY TIMER, DST VACATION /		\$27.00	\$27.00
<b>MERCHANDISE TOTAL</b>							<b>\$363.35</b>

END OF CUSTOMER PICKUP - REF #W02

**TOTAL CHARGES OF ALL MERCHANDISE & SERVICES**

<b>ORDER TOTAL</b>	\$363.35
<b>SALES TAX</b>	\$33.06
<b>TOTAL</b>	\$396.41
<b>BALANCE DUE</b>	\$396.41

END OF ORDER No. 0486-276652

**WILL CALL**

Will Call items will be held in the store for 7 days. For Will Call merchandise pick up, proceed to Will Call/Service Desk area/Pro Customers, proceed to the Pro Desk)

\*\*\* CONTINUED ON NEXT PAGE \*\*\*

**NOT VALID FOR MERCHANDISE**

**FOR WILL CALL  
MERCHANDISE PICK-UP  
PROCEED TO WILL CALL OR  
SERVICE DESK AREA**

(Pro Customers, Proceed To The Pro Desk)