



# PIMA COUNTY SHERIFF'S DEPARTMENT



## COMMUNITY RESOURCES UNIT / SHERIFF'S AUXILIARY VOLUNTEERS Check Request Form

This form shall be used for all check requests from the Sheriff's Auxiliary Volunteers for the following funds designated for assistance to the Pima County Sheriff's Department. A specific funding source shall be named in the request.

- 2201 - Juvenile Activities Fund
- 2203 - Special Awards Fund
- 2206 - Building Maintenance Fund
- 2207 - Community Services Fund
- 2208 - Memorial Fund

CHECK REQUESTED BY: Lieutenant Harold Janes

DATE: 8/19/14  
~~09-19-14~~

### CHECK REQUEST

PAY TO: Sun Badge Company  
 AMOUNT: \$4,500.00  
 FUND SOURCE: Special Awards Fund  
 COMMENTS: Coins for Awards Ceremony

FUND # 2203

*Paid by Credit Card - 8/19/2014 JH*

### REQUEST AUTHORIZATION

Community Rsrcs:

LT. H. JAMES

DATE: 8/19/14

Community Svcs:

W. Feldt

DATE: 8/19/14

**ROUTING:** All checks issued from the aforementioned accounts shall be routed to the Community Resources Unit Supervisor prior to final disposition. The check will be logged and forwarded to the requestor, or the appropriate recipient, at the direction of the Community Resources Unit Supervisor.

### SAV CORPORATE BOARD AUTHORIZATION

Approval: \_\_\_\_\_

DATE: \_\_\_\_\_

Check Signed By (1): \_\_\_\_\_

DATE: \_\_\_\_\_

Check Signed By (2): \_\_\_\_\_

DATE: \_\_\_\_\_

### DISTRIBUTION

CR SGT:  
LOGGED BY:

LT. H. JAMES

DATE: 08.19.14

DISTRIBUTED TO/FOR ORIGINATOR

DATE: \_\_\_\_\_



**SUN BADGE CO.**  
2248 S. BAKER STREET  
ONTARIO, CA 91761  
(909) 930-1444 • FAX (909) 930-1443

**SECO.**  
2248 S. BAKER STREET  
ONTARIO, CA 91761  
(909) 930-1444 • FAX (909) 930-1443

P.O. PIMA CO. SHERIFFS / CHALLENGE

P.O. Due Date: 09/30/14

353938

0663

www.sunbadgeco.com

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PIMA COUNTY SHERIFF'S DEPT.  
COMMUNITY RESOURCES UNIT  
1750 E. BENSON HIGHWAY  
TUCSON, AZ 85714

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PIMA COUNTY SHERIFF'S DEPT.  
COMMUNITY RESOURCES UNIT  
1750 E. BENSON HIGHWAY  
TUCSON, AZ 85714  
ATTN: DEPUTY COURTNE

ORDER DATE TX REMERMS: NET 90 SHIP VIA INVOICE DATE DATE SHIPPED INVOICE

07/31/14 XX 0663 353938

QTY	UNIT PRICE	DESCRIPTION	EXTENSION
1000	4.25	NEW DIE 1.75" Challenge Coin Side A - Anniversary Badge Outer circle reads: KEEPING THE PEACE FOR 150 YEARS * 1865 - 2015 * Side B - Old Style Badge Outer circle reads: DEPUTY SHERIFF PIMA COUNTY A. T?	4250.00

Subtotal	4250.00
Tax	0.00
Shipping	250.00
Total	4500.00
Deposit	0.00
Balance	4500.00

SUN BADGE COMPANY  
2248 S BAKER AVE  
ONTARIO, CA 91761  
(909) 930-1444  
MID 08/08290365129

Merchant ID: 088290365129  
Record Num.: 0655

**Sale**

XXXXXXXXXXXX8921 Exp: XX/XX  
MASTERCARD Entry: Key Entered  
Cust #: 0663  
Amount: \$ 4,500.00  
Tax: \$ 0.00  
Total: \$ 4,500.00

08/19/14 12:01:14  
Inv#: 000006 Appr Code: 01743G  
Apprvd: Online Batch#: 000131  
AVS Code: Z  
TRN Ref #: MCBHIPLHA0819

THANK YOU!  
CONF AGAIN!  
CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT VERIFICATION



Non transferable ownership of all dies  
subject to a service charge of 1 1/2 % per month or annual rate of 18%

*Thank You*  
INVOICE



**SUN BADGE CO.**  
 2248 S. BAKER STREET  
 ONTARIO, CA 91761  
 (909) 930-1444 • FAX (909) 930-1443

**SBCO.**  
 2248 S. BAKER STREET  
 ONTARIO, CA 91761  
 (909) 930-1444 • FAX (909) 930-1443

P.O. PIMA CO. SHERIFFS / CHALLENGE

P.O. Due Date: 09/30/14

353938  
 0663

B PIMA COUNTY SHERIFF'S DEPT.  
 I 1750 E. BENSON HIGHWAY  
 L TUCSON, AZ 85714  
 T ATTN: DEPUTY COURTNE  
 O

S PIMA COUNTY SHERIFF'S DEPT.  
 H 1750 E. BENSON HIGHWAY  
 I TUCSON, AZ 85714  
 P ATTN: DEPUTY COURTNE  
 T 520-351-3759  
 O

www.sunbadgeo.com

ORDER DATE 07/31/14	TE XX	TX	RETERMS: NET 30	SHIP VIA JPS	INVOICE DATE	DATE SHIPPED	INVOICE 353938
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QUANTITY	CATALOG NUMBER	Di No	DESCRIPTION	DR	UNIT PRICE	EXTENSION	
1000	NEW DIE	NEW DIE	1.75" Challenge Coin Side A - Anniversary Badge Side B - Old Style Badge		4.25	4250.00	
						Subtotal	4250.00
						Tax	0.00
						Shipping	250.00
						Total	4500.00
						Deposit	0.00
						Balance	4500.00

*paid by C.C.  
 Stephanie  
 8/19/2014*

ORDER ACKNOWLEDGEMENT  
 PROOF READ ORDER  
 CHANGES MUST BE  
 MADE IMMEDIATELY

*SPECIAL AWARDS FUND  
 PER PREVIOUS HAND  
 APPROVAL*

*Manufacturers of the original Slimline badge.*

Non transferable ownership of all dies

Past due accounts are subject to a service charge of 1 1/2 % per month or annual rate of 18%

*Thank You*

ACKNOWLEDGMENT



**MEMORANDUM**  
**PIMA COUNTY SHERIFF'S DEPARTMENT**  
CLARENCE W. DUPNIK, SHERIFF  
CHRIS NANDS, CHIEF DEPUTY

**Date:** July 18, 2014

**To:** Captain Woolridge, Commander, Administrative Services Division

**From:** Sergeant Dominguez, Supervisor, Community Resources Unit *SD*

**Re:** 150 Year Coin purchase for Awards Ceremony

In order to have enough 150 Year Coins for the Awards Ceremony, and to have additional for other special events and giveaways, I am requesting purchase of 1000 coins from the Sun Badge Company. The purchase of 1000 provides us the best rate for each coin. Attached you will find a quote.

The breakdown is as follows:

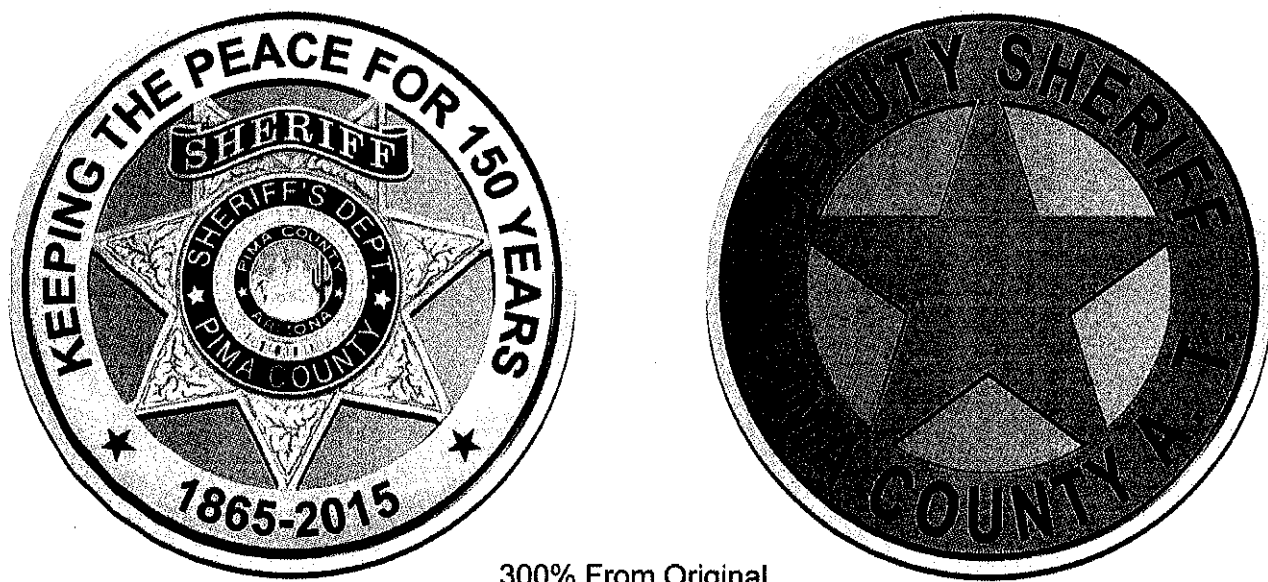
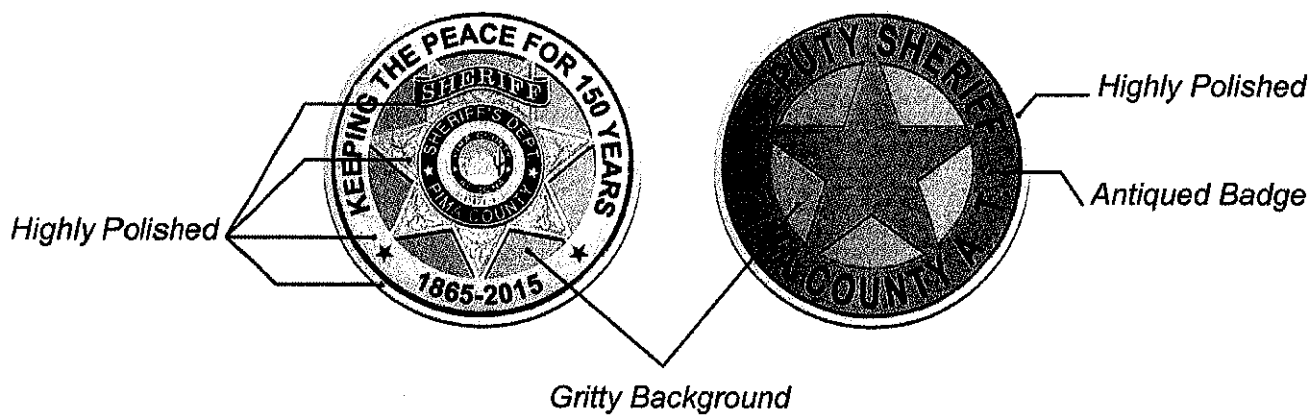
Item	Quantity	Price per Unit	Extended Price
1.75" coin	1000	\$4.25	\$4,250.00
		Shipping	\$250.00
		Subtotal	\$4,500.00

Pending approval, the total cost for this requested purchase would be \$4,500.00.

*Recommend for 1000 coins  
Approval for 1000 coins  
Paid w/ special awards fund.  
WHD  
7/21/14*

*Approved  
[Signature]  
7/21/14*

1.75" Actual Size



300% From Original



**SUN BADGE COMPANY**

2248 S. Baker Avenue, Ontario CA 91761

TEL: (909) 930-1444 FAX: (909) 930-1443  
www.sunbadgeco.com

July 18, 2014

Deputy Courtney Rodriguez  
Pima County Sheriff  
1750 E. Benson Highway  
Tucson, AZ 85714

Telephone #: 520-351-3759  
Email: [courtney.rodriquez@sheriff.pima.gov](mailto:courtney.rodriquez@sheriff.pima.gov)

Dear Deputy Rodriguez

We are pleased to provide you with the specifications and pricing information you recently requested and they are as follows:

<u>ITEM</u>	<u>QUANTITY</u>	<u>PRICE</u>
1.75" Coins	500-750	\$4.75 Ea
	750-999	\$4.50 Ea
	1000+	\$4.25 Ea

**\* Plus Shipping and Handling**

500 : \$125.00

750: \$200.00

1000: \$250.00

*\$4,500 <sup>xx</sup>*  
*LD*

**COIN DETAIL:**

\* To Be Determined

**COIN LAYOUT:**

\* To Be Determined

**TERMS AND CONDITIONS OF SALE:**

- \* PAYMENT –Net (30) Thirty Days
- \* Delivery Thirty (30) days
- \* Pricing - Pricing firm for Thirty (30) days
- \* Plus Shipping and Handling.
- \* Dies – Nontransferable ownership rights.
- \* Coins Manufactured Overseas

Deputy Rodriguez, on behalf of the entire Sun Badge Company team we look forward to the opportunity to produce your custom badges. Should you have any further questions or concerns please feel free to call on me. You can reach me at (909) 930-1444 Extension "317".

Sincerely,

Ben Dawson  
Vice President, Sales & Marketing

From: Sharon Beasley

Pima County Sheriff's Dept.  
Routing Slip

Date: August 13, 2014

Action Completed		TO	Unit/Division	Suspense Date	Action
Initial	Date				
GB	8/13	Sgt. Gilbert Dominguez	Community Resources	-	6
NF	8/13	Lt. Nicole Feldt	Community Services	-	6
		<del>Capt. Karl Woolridge</del>	<del>Admin. Services Div.</del>	<del>-</del>	<del>6</del>
		Lt. Buddy Janes	Staff Services	-	6
		Sharon Beasley	Community Resources	-	10

**REQUEST FOR CHECK**  
Awards Ceremony giveaway items

Dep. Courtney Rodriguez ordered these challenge coins and they will be delivered in September.

Please see the attached invoice. When a \$4,500.00 check is issued, I will mail it to the *Sun Badge Company*.

Thank you.

- Actions
- 1- For Your Information
  - 2- Information & Return
  - 3- Information & Forward
  - 4- Comment & Return
  - 5- Comment & Forward
  - 6- Please review & forward**
  - 7- Initial & forward
  - 8- Investigate & Reply
  - 9- Per Your Request
  - 10- Take Appropriate Action
  - 11- See Me
  - 12- Other (See Remarks)