

From: Rodriguez, Lisa
To: Welch, Leslie; Loftus, Charles
Cc: Maya, Autumn; Perkovich, Mark
Subject: RE: Vehicle Lighting Quote
Date: Friday, December 04, 2015 2:17:12 PM

Hmm. I approved everything I had. I'll call Jerry.

Lisa Rodriguez
Legal Administrator
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: Welch, Leslie
Sent: Friday, December 04, 2015 2:09 PM
To: Rodriguez, Lisa; Loftus, Charles
Cc: Maya, Autumn; Perkovich, Mark
Subject: RE: Vehicle Lighting Quote

Hi Lisa,
That is one of the reqs I reported as "stuck" in ProcureAZ. It will not allow me to approve it. Attached is the list.

From: Rodriguez, Lisa
Sent: Friday, December 04, 2015 10:07 AM
To: Loftus, Charles
Cc: Maya, Autumn; Perkovich, Mark; Welch, Leslie
Subject: RE: Vehicle Lighting Quote

I approved this on 11/18. It is awaiting Leslie's approval in ProcureAZ. She is out of town this week.

AAGO16-00356496

Leslie – FYI. Lisa

From: Loftus, Charles
Sent: Friday, December 04, 2015 9:58 AM
To: Rodriguez, Lisa
Cc: Maya, Autumn; Perkovich, Mark
Subject: RE: Vehicle Lighting Quote

Thanks Lisa, it may have. The vendor cannot find it online.

From: Rodriguez, Lisa
Sent: Friday, December 04, 2015 9:56 AM
To: Loftus, Charles
Cc: Maya, Autumn; Perkovich, Mark
Subject: RE: Vehicle Lighting Quote

I swear that already went to FSS. I may be losing my mind, but I'll check.

From: Loftus, Charles
Sent: Friday, December 04, 2015 9:17 AM
To: Rodriguez, Lisa
Cc: Maya, Autumn; Perkovich, Mark
Subject: FW: Vehicle Lighting Quote

Lisa,

The new AG vehicle is in and the PO for the radio and emergency light install is stalled somewhere. Can you help - please? The vendor will not order the equipment until the PO is issued so I'm afraid we may run into a delay getting the new vehicle to the AG.

Thanks,

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Thursday, December 03, 2015 8:58 AM
To: Loftus, Charles
Subject: RE: Vehicle Lighting Quote

Good Morning Charlie,

Any luck with locating that purchase order?

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

[Description: Description: Description: AEP Badge]

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3433 East Wood Street, Phoenix, AZ 85040
Toll Free: 877.574.9111 | Phone: 602.453.9111 | Fax: 602-621-4152
Direct: 602.621.4929 | Mobile: [REDACTED] | Email:
brian.robertson@Soncellna.com <<mailto:brian.robertson@Soncellna.com>> |
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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Wednesday, December 02, 2015 8:00 AM
To: Brian Robertson
Subject: RE: Vehicle Lighting Quote

Brian,

Good morning

Do you have the PO and equipment ordered? The vehicle is in and awaiting plates.

Thanks,

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Friday, November 20, 2015 11:03 AM
To: Loftus, Charles
Subject: RE: Vehicle Lighting Quote

Good Morning Sir!

I am back in the office and didn't see a PO. Let me know if I missed it or if it is still pending. Surgery went well and I am glad to be back. Let me know if you need anything from me. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

[Description: Description: Description: AEP Badge]

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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Wednesday, November 11, 2015 9:39 AM
To: Brian Robertson
Subject: RE: Vehicle Lighting Quote

Thanks, good luck with the surgery

Sent from my Droid

----- Original message -----
From: Brian Robertson
Date: 11/11/2015 08:43 (GMT-07:00)
To: "Loftus, Charles"
Subject: RE: Vehicle Lighting Quote

OK. I will process it when I get back in. Product has a pretty short lead time right now so it shouldn't really affect anything.

Brian Robertson
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From: Loftus, Charles [mailto:Charles.Loftus@azag.gov]
Sent: Wednesday, November 11, 2015 8:38 AM
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It will probably be next week

Sent from my Droid

----- Original message -----

From: Brian Robertson
Date: 11/11/2015 08:33 (GMT-07:00)
To: "Loftus, Charles"
Subject: RE: Vehicle Lighting Quote

Good Morning Charlie,

Just making sure we are good on this. Any idea of when the PO might come through for this? I will be out most of next week having surgery. I might be back Thursday but will for sure be back by Friday. If the PO comes in tomorrow or Friday I can get it processed and parts coming before I go out for surgery. Let me know . Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

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From: Loftus, Charles [mailto:Charles.Loftus@azag.gov]
Sent: Monday, November 09, 2015 12:23 PM
To: Brian Robertson
Subject: FW: Vehicle Lighting Quote
Importance: High

Brian,

Can you change the vehicle type to a 2016 Ford Expedition 4x2 please? Update the quote date too please.

We are ready to move on this.

Thanks

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Wednesday, October 07, 2015 3:38 PM
To: Loftus, Charles
Subject: RE: Vehicle Lighting Quote

Charlie,

Here is a current quote for you. Have a great day!

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

[Description: Description: Description: AEP Badge]

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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Wednesday, October 07, 2015 3:26 PM
To: Brian Robertson
Subject: FW: Vehicle Lighting Quote

Brian,

We are ordering another Explorer. Can you refresh this quote/instal from April please?

Thanks,

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Monday, April 13, 2015 9:12 AM
To: Loftus, Charles
Subject: RE: Vehicle Lighting Quote

Charles,

Attached is the revised quote for your vehicle lighting. I listed the State Contract # up in the State Contract box at the top. There is a substantial savings under the new contract. I should let you know however we are fully booked for April-June as we have been slammed with fiscal year end work. The soonest we can get your vehicle in to have the lighting done would be the first or second week of July. We can get all the equipment here before the end of June but we don't have the capacity to squeeze another vehicle in before then. We are actually overbooked and have guys on overtime to meet our current commitments. Let me know if you have any questions with regards to this revised quote.
Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Friday, April 10, 2015 5:12 PM
To: Brian Robertson
Cc: Pete Rumschlag
Subject: RE: Vehicle Lighting Quote

Brian,

Before I send this procurement, I need to confirm this is state pricing? We are allowed to ride AZ DPS contract.

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Monday, April 06, 2015 12:01 PM
To: Loftus, Charles
Cc: Pete Rumschlag
Subject: Vehicle Lighting Quote

Good Afternoon Charles,

Attached is your requested quote for the lighting on the 2015 Ford Utility. I labeled every piece of equipment on the quote so you can see what's what. Please let me know if you need me to modify this quote in any way. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.

[Description: Description: Description: AEP Badge]

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From: [Rodriguez, Lisa](#)
To: [Welch, Leslie](#); [Loftus, Charles](#)
Cc: [Maya, Autumn](#); [Perkovich, Mark](#); [Rodriguez, Lisa](#); [Green-Wolfe, Katie](#)
Subject: RE: Vehide Lighting Quote
Date: Friday, December 04, 2015 3:06:58 PM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

Autumn/Katie – Please see the attached list. The FC was inputted wrong into ProcureAz on two of them. It was entered ... ARPD10339 ... it should be ARPB10339. I have cancelled #00359074 and #00356496. You can re-enter them by cloning them and fixing the FC. If you submit them today, I will approve them. As far as the other one, it states a vendor error. I will ask Jerry about that one before canceling it as well. Thanks. Lisa

From: Welch, Leslie
Sent: Friday, December 04, 2015 2:09 PM
To: Rodriguez, Lisa; Loftus, Charles
Cc: Maya, Autumn; Perkovich, Mark
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Brian,

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Sent: Friday, November 20, 2015 11:03 AM
To: Loftus, Charles
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Good Morning Sir!

I am back in the office and didn't see a PO. Let me know if I missed it or if it is still pending. Surgery went well and I am glad to be back. Let me know if you need anything from me. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.



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Good Morning Charlie,

Just making sure we are good on this. Any idea of when the PO might come through for this? I will be out most of next week having surgery. I might be back Thursday but will for sure be back by Friday. If the PO comes in tomorrow or Friday I can get it processed and parts coming before I go out for surgery. Let me know. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.



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Sent: Monday, November 09, 2015 12:23 PM
To: Brian Robertson
Subject: FW: Vehicle Lighting Quote
Importance: High

Brian,

Can you change the vehicle type to a 2016 Ford Expedition 4x2 please? Update the quote date too please.

We are ready to move on this.

Thanks

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Wednesday, October 07, 2015 3:38 PM
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Charlie,

Here is a current quote for you. Have a great day!

Brian Robertson
Territory Sales Manager
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Direct: 602.621.4929 | Mobile: [REDACTED] | Email: brian.robertson@soncellna.com | www.AEP911.com

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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Wednesday, October 07, 2015 3:26 PM
To: Brian Robertson
Subject: FW: Vehicle Lighting Quote

Brian,

We are ordering another Explorer. Can you refresh this quote/instal from April please?

Thanks,

Charlie

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Monday, April 13, 2015 9:12 AM
To: Loftus, Charles
Subject: RE: Vehicle Lighting Quote

Charles,

Attached is the revised quote for your vehicle lighting. I listed the State Contract # up in the State Contract box at the top. There is a substantial savings under the new contract. I should let you know however we are fully booked for April-June as we have been slammed with fiscal year end work. The soonest we can get your vehicle in to have the lighting done would be the first or second week of July. We can get all the equipment here before the end of June but we don't have the capacity to squeeze another vehicle in before then. We are actually overbooked and have guys on overtime to meet our current commitments. Let me know if you have any questions with regards to this revised quote. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.



AEP North America | A Soncell NA Company

3433 East Wood Street, Phoenix, AZ 85040
Toll Free: 877.574.9111 | Phone: 602.453.9111 | Fax: 602-621-4152
Direct: 602.621.4929 | Mobile: [REDACTED] | Email: brian.robertson@soncellna.com | www.AEP911.com

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From: Loftus, Charles [<mailto:Charles.Loftus@azag.gov>]
Sent: Friday, April 10, 2015 5:12 PM
To: Brian Robertson
Cc: Pete Rumschlag
Subject: RE: Vehicle Lighting Quote

Brian,

Before I send this procurement, I need to confirm this is state pricing? We are allowed to ride AZ DPS contract.

From: Brian Robertson [<mailto:brian.robertson@soncellna.com>]
Sent: Monday, April 06, 2015 12:01 PM
To: Loftus, Charles
Cc: Pete Rumschlag
Subject: Vehicle Lighting Quote

Good Afternoon Charles,

Attached is your requested quote for the lighting on the 2015 Ford Utility. I labeled every piece of equipment on the quote so you can see what's what. Please let me know if you need me to modify this quote in any way. Thanks

Brian Robertson
Territory Sales Manager
Southern AZ and Maricopa Co.



AEP North America | A Soncell NA Company

3433 East Wood Street, Phoenix, AZ 85040
Toll Free: 877.574.9111 | Phone: 602.453.9111 | Fax: 602-621-4152
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Requisitions Pending My Approval

Select	Requisition #	Requisition Date	Description
<input type="checkbox"/>	AAG016-00963256	12/03/2015	BCE14.04587 Journey \$125.00 JD transfer fee
<input type="checkbox"/>	AAG016-00361821	11/30/2015	RT quote for Salvemini Depo - Bates #846
<input type="checkbox"/>	AAG016-00359074	11/20/2015	Tint - Security Vehicle
<input type="checkbox"/>	AAG016-00356496	11/13/2015	Radio & Police Equip Install in AG Sec Vehicle
<input type="checkbox"/>	AAG016-00350106	10/28/2015	Ryan Rapp & Underwood
<input type="checkbox"/>	AAG016-00245892	10/19/2015	RF Estimate, Debra Pater Interview, Copeland v Ryan, Bates # 634

WRONG FC
WRONG FC
WRONG FC
Vendor error - ask deny.

Approve Action:

- Approve
- Disapprove
- Cancel Requisitions

Comments:

From: [Rodriguez, Lisa](#)
To: [Maya, Autumn](#)
Cc: [Quintana, Leah](#)
Subject: RE: Voyager Card List
Date: Tuesday, December 22, 2015 3:43:30 PM

Is it changed on the Credit Card issued or does it remain the same? Probably need to get a new card so the records match.

From: Maya, Autumn
Sent: Tuesday, December 22, 2015 3:39 PM
To: Rodriguez, Lisa
Cc: Quintana, Leah
Subject: RE: Voyager Card List

The list is correct just changed last name of Scozzari to O'Shea.

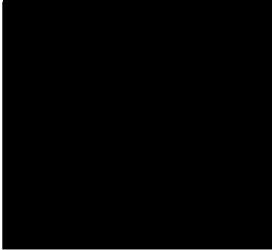
Thanks

From: Quintana, Leah
Sent: Tuesday, December 22, 2015 2:59 PM
To: Rodriguez, Lisa
Cc: McCombs, Joshua
Subject: Voyager Card List

Hi Lisa,

Here is the current list of Voyager Card assignments. I want to make sure my current list is correct. Can you please look through this list and let me know if there are any updates? Thanks! ☺

<u>Card Number</u>	<u>Employee's Name</u>
	OPP, MELISSA
	LOFTUS, CHARLIE
	GRIFFITTS, FRANK
	McCLAIN, MARK
	BUHROW, LAUREN
	MAYA, AUTUMN
	NUSBAUM, ROGER
	PARENTEAU, TODD
	MADSEN, ANNALISA
	SCOZZARI, PEGGY-PEGGY O'SHEA
	ALI, DILSHER
	ORTIZ, DANIEL-
	ARVIZU, FRANCISCO
	DAVIES, GEORGIA
	CUNNINGHAM, SCOTT
	WILLIAMS, TRAVIS
	ECKERT, ROBERT
	MacDONALD, MADISON



LOOMIS, BUDDY
ACOSTA, DANYA
EDWARDS, MICHAEL
SPENCER, KEVIN
CUELLAR, PAUL
STEVENS, JOHN

Thank you,

Leah Quintana
Accountant III



Attorney General Mark Brnovich
1275 W. Washington, Phoenix, AZ 85007
Phone: 602-542-8446 | Fax: 602-542-5940
Leah.Quintana@azag.gov
<http://www.azag.gov>

From: Rodriguez, Lisa
To: Conrad, Donald
Subject: RE: Week of January 4-8
Date: Thursday, December 31, 2015 11:26:09 AM

I don't have a leave slip. Per Leslie, he memo/letter won't need to change. Kay will get us a letter with new position/salary on Monday.

From: Conrad, Donald
Sent: Thursday, December 31, 2015 10:43 AM
To: Rodriguez, Lisa
Subject: FW: Week of January 4-8

From: Rankin, Thomas
Sent: Thursday, December 31, 2015 10:31 AM
To: Conrad, Donald
Subject: RE: Week of January 4-8

OK. He is not in the office on Monday, returns to the office Tuesday.

I will also need to set up arrangements for lodging and mileage, not next week but probably thereafter.

And if it's all the same to you, I've never been a real estate guy and I'm content to take the office vacated by Katrin Nelson. It will suit me fine. I don't need Mike to move. And he will be there 5 days a week and I won't.

Please let me know when you have actually talked to Mike. My cell is 520-[REDACTED]

From: Conrad, Donald
Sent: Thursday, December 31, 2015 8:19 AM
To: Rankin, Thomas
Cc: Ahler, Paul
Subject: RE: Week of January 4-8

Tom, This looks like a great start. I will tell Mike Dailey on Monday a.m. that you will replace him so a visit here on Tuesday and after works very well.

From: Rankin, Thomas
Sent: Wednesday, December 30, 2015 6:34 PM
To: Conrad, Donald
Subject: Week of January 4-8

I am planning on being in the Phx office Tues through Thurs, January 5-7. I have afternoon matters scheduled for Tues the 5th on the Cox federal lawsuit, morning matters on Wed the 6th scheduled with the Legislative Liaison team and a State Representative from Coconino County who is proposing an anti-forfeiture revision of our forfeiture statutes, and I have reached out to DPS to set

a meeting on DPS cases, submittals, parameters, etc., as instructed.

I see a number of areas for initial attention:

1. Updates to AGO Policies and Practices regarding case reviews, submittals and initiations. You referred a Memo to me on this. I'm unclear what the genesis of this Memo and the need for updates is, whether it was directed by you or other upper management, or it is something thought up by the FRS Section Chief. The existing policies and practices are from 2010 and are quite comprehensive and seem to fit the bill of initiating high-level cases.
2. Property management and Tracking. This needs immediate and ongoing attention. I see some tail wagging the dog here that needs to be fixed. There is much confusion and overlap in the case-closing process that is due to multiple databases and the allocation of duties between attorneys, staff and the Phx Property Manager. This has resulted in a very slow and cumbersome process and a large backlog, which means long delays in disposal of property and allocation of funds to agencies.
3. Disbursements of Property and Funds in Forfeiture Cases. This is related to number 2, above. The FRS Section Chief had circulated a Memo on revisions to this process that I thought contained a good idea or two but several bad ones. The partial and full judgments that we obtain on our cases are not so numerous on a day-to-day basis that the Property Mgr can't undertake the process of making closings and disbursements of property -- particularly forfeited funds -- as the judgments come in. There's no reason to wait to start that process on any one judgment forfeiting items of property until the ENTIRE case is over, which can take months or even years. So, interim disbursements should be done as judgments are received.
4. Interaction between FRS attorneys and Criminal case Attorneys. I don't want to suggest significant interaction between the sets of attorneys and their case files and thereby create some sort of blend of cases, but I need to look into better communication and/or better understanding between them of the status and strategies and courses of action when they have related cases. As it is, there is a clear divide between them and almost no communication at all.
5. DPS cases. I mentioned above that I have already solicited a meeting.


From: [Rodríguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: RE: what did you come up with re: Sandy's Increase
Date: Wednesday, December 02, 2015 2:11:51 PM

I haven't forgotten. It's on my list.

From: Conrad, Donald
Sent: Wednesday, December 02, 2015 11:00 AM
To: Rodríguez, Lisa
Subject: what did you come up with re: Sandy's increase

Donald E. Conrad
Division Chief Counsel
Criminal Division
(602) 542-3881

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: RE: When is Ted Campagnolo's BD?
Date: Thursday, December 31, 2015 2:30:49 PM


From: Conrad, Donald
Sent: Thursday, December 31, 2015 1:23 PM
To: Rodriguez, Lisa
Subject: When is Ted Campagnolo's BD?

Donald E. Conrad
Division Chief Counsel
Criminal Division
(602) 542-3881

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: RE: where is that blasted brady policy
Date: Monday, November 30, 2015 9:51:31 AM

Working on it next.

From: Conrad, Donald
Sent: Monday, November 30, 2015 9:27 AM
To: Rodriguez, Lisa
Subject: where is that blasted brady policy

Donald E. Conrad
Division Chief Counsel
Criminal Division
(602) 542-3881

From: [Rodriguez, Lisa](#)
To: [Maya, Autumn](#)
Cc: [Perkovich, Mark](#)
Subject: RE: Work Schedule - Conformed Copy
Date: Wednesday, December 23, 2015 5:05:26 PM

Drive safe. Sorry I kept you so long this afternoon Autumn, but I do feel we had a very productive meeting. Let's adjust ½ hour on your make-up time slip and leave slip to account for this ½ hour. Have a Merry Christmas! See you Monday! Lisa

From: Rodriguez, Lisa
Sent: Wednesday, December 23, 2015 10:45 AM
To: Maya, Autumn
Cc: Perkovich, Mark
Subject: Work Schedule - Conformed Copy

Hi Autumn – Please see the attached approved work schedule for your records. I will send to HR.
Thanks. Lisa

Mark – FYI

From: [Rodriguez, Lisa](#)
To: [Maya, Autumn](#)
Cc: [Perkovich, Mark](#)
Subject: RE: Work Schedule - Conformed Copy
Date: Wednesday, December 23, 2015 5:05:26 PM

Drive safe. Sorry I kept you so long this afternoon Autumn, but I do feel we had a very productive meeting. Let's adjust ½ hour on your make-up time slip and leave slip to account for this ½ hour. Have a Merry Christmas! See you Monday! Lisa

From: Rodriguez, Lisa
Sent: Wednesday, December 23, 2015 10:45 AM
To: Maya, Autumn
Cc: Perkovich, Mark
Subject: Work Schedule - Conformed Copy

Hi Autumn – Please see the attached approved work schedule for your records. I will send to HR. Thanks. Lisa

Mark – FYI

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: Recipes
Date: Monday, October 05, 2015 3:02:45 PM

Will this work? The color scanner didn't like the booklet pages and could not detect the size.

From: Rodriguez, Lisa
To: Conrad, Donald
Subject: Reminder per phone call: Contact Waters in next Plien case. Isn't this Blake's case?
Date: Thursday, October 15, 2015 7:50:27 AM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: Reminder per phone call: Contact Waters re next Pllen hrg. Isn't this Blake's case?
Date: Thursday, October 15, 2015 8:06:05 AM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: Reminder
Date: Monday, October 05, 2015 3:13:09 PM

Ask Bittersmith if she ever used her personal phone for ACC business.

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Knebel, April](#); [Human Resources](#)
Cc: [Rodriguez, Lisa](#); [Verver, Phillip](#); [Welch, Leslie](#); [Bailey, Michael](#)
Subject: SAG0185 - CRM/FRS - Salary Increase for AAG Naomi Claxton
Date: Friday, November 13, 2015 3:28:55 PM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

All – Please see the attached raise request for AAG Naomi Claxton. I will take the original to HR.
Thanks. Have a good weekend. Lisa

Phil – FYI.



OFFICE OF ATTORNEY GENERAL

CRIMINAL DIVISION

FINANCIAL REMEDIES SECTION

MEMORANDUM

OK
Donald E. Conrad
11/13/15

TO: Donald E. Conrad, Criminal Division Chief
FROM: Mike Dailey, FRS Section Chief
DATE: November 12, 2015
RE: Merit & Retention Raise for FRS AAG Naomi Claxton

I request that Financial Remedies Section (FRS) AAG Naomi Claxton be given a nine percent merit and retention raise. Naomi is a four year attorney admitted to the Arizona Bar in June 2012, after having graduated from the University Of Arizona College Of Law in May 2011. Naomi started working for the Arizona Attorney General's Office (AGO) as an "unpaid" Special Assistant Arizona Attorney General (SAAG) in April 2013. Naomi assisted a FRS AAG, and prosecutors and law enforcement/task force officers associated with the Border Crimes Section (BCS) of the AGO Criminal Division. During the six month period Naomi volunteered, she assumed control of a substantial civil asset forfeiture case load comprised of older, new, complex and fiercely contested matters including, *State v. Escalante*, *State v. Alvarado*, *In re Wells Fargo Bank accounts, et al.*, *In re \$26,000, et al.*, *In re \$13,490*, *In re \$37,872.55*, and *In re \$255,000*. Despite this large case load and limited resources, Naomi prepared discovery requests, a disclosure statement and a motion to strike. Naomi also contacted case agents to further her cases, conducted depositions and she completed a trial in Cochise County. Working collaboratively with BCS prosecutors, Naomi obtained judgments in all but two of these cases that forfeited property to the State and law enforcement agencies worth over \$675,000.

Given her demonstrated work ethic, productivity and team-work skills, Naomi was hired as an AAG on October 2, 2013 at a salary of \$62,000. To date, Naomi has opened over 200 forfeiture cases in conjunction with the AGO's many federal, state, county and city law enforcement partners. Naomi has established excellent relationships with law enforcement officers, in part, through superior and timely communication. Naomi endeavors to manage officer expectations about the forfeiture process, and she routinely exercises her quality judgment in all phases of her cases to limit pretrial, discovery and liability issues. Naomi is self-sufficient and she manages her own investigations and cases. Naomi provides excellent "customer" service to case agents and their supervisors, and she represents the AGO well when communicating with putative claimants, defendants and their counsel. Naomi maintains a current understanding of legal and political developments relating to the Arizona forfeiture process, and other important issues impacting Arizona including medical marijuana and spice.

Naomi is respected by our law enforcement partners, and is well liked by her Tucson Office colleagues. In particular, Naomi has worked closely with BCS prosecutors on several matters and, as a result, BCS Chief Counsel Kim Ortiz supports this request based on Naomi's meritorious service to the AGO for over two years.

Naomi's bar year is 2012. Her current salary is \$62,000.02. According to the latest Attorney Salary Report dated November 3, 2015, the range for a 2012 bar year is \$69,999.90 (high) - \$63,518.40 (average) - \$60,000.10 (low). I propose to increase her salary to \$67,580.02, which is an increase of \$5,580. I also propose to use budget base savings within CRM general funds to fund this request.

#4633049

From: [Rodriguez, Lisa](#)
To: [Welch, Leslie](#); [Knebel, April](#); [Human Resources](#)
Cc: [Rodriguez, Lisa](#); [Conrad, Donald](#)
Subject: SAG0292 - CRM/SIS - SAS (Dison, Wes)
Date: Friday, October 09, 2015 9:11:10 AM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

April – Per our conversation, attached is a memo seeking to put SA Paul Cuellar into a special assignment as SAS Wes Dison has given notice. This special assignment should begin 10/16/15. I will bring you the originals.

Also, please note, I will be sending you the Personnel Requisition and PDQ to fill the SAS next week. Let me know if you need anything else to facilitate this request for special assignment. Thanks. Lisa



OFFICE OF ATTORNEY GENERAL

Criminal Division

Special Investigations Section

MEMORANDUM

TO: Leslie Welch
Operations Division Director

FROM: Charles Loftus
Assistant Chief Special Agent
Special Investigations Section

DATE: October 8, 2015

RE: Memorandum requesting appointment of Paul Cuellar as acting Special Agent Supervisor using #SAG-0292.

Donald Conrad Division Chief Counsel	Reviewed <i>Approved</i>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Mark Perkovich Chief Special Agent	Reviewed <i>Approved</i>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Charles Loftus Assistant Chief Special Agent	Reviewed <i>Approved</i>	<input checked="" type="checkbox"/> <input type="checkbox"/>

I request permission to appoint Special Agent Paul Cuellar as acting Special Agent Supervisor position #SAG0292 for a period no more than six months. The position is assigned to the Tucson Special Investigations Section at a salary of \$78,000.00.

The position is presently filled by Special Agent Supervisor Wesley Dison who has announced his last day of employment with the Arizona Attorney General's Office will be October 16th, 2015. I ask the effective date for the acting position be effective October 19th, 2015.

I anticipate an internal promotion process for this position January 2016.

Thank you,

Rodriguez, Lisa

From: Loftus, Charles
Sent: Wednesday, October 07, 2015 9:49 AM
To: Rodriguez, Lisa
Subject: FW: Departure:

From: Dison, Wes
Sent: Wednesday, September 30, 2015 3:45 PM
To: Loftus, Charles; Ortiz, Kim
Cc: Nusbaum, Roger; Hill, Virginia; Acosta, Danya; Spencer, Kevin; Shaw, Michele; Vasquez, Roberta; Orosco, Laura (Laura.Orosco@azahcccs.gov); Morrow, Nanette; Armendariz, Rosa; Rivera, Jessica
Subject: Departure:

I have had the opportunity to speak with both of you earlier today, and would ask that you now consider this my notice of intent to leave the agency. I have accepted an offer to assume the duties of Assistant Director of the Arizona Department of Emergency & Military Affairs, Arizona Division of Emergency Management. This is an advancement (rank and pay grade) in my career that offers additional possibilities for growth and development in the near future. My last day with the AGO will be Friday October 16, 2015, and I will assume my new position the following Monday.

It has truly been my distinguished honor to serve in the SIS, and the Tucson Criminal Section. As I have often touted, Tucson is an emerging front both in terms of the number of cases, and the pure talent and dedication of the agents, prosecutors and staff that work in this office. Through the leadership of SIS and Criminal (current and past), Tucson has grown and continues to demonstrate the success that comes from effective leadership. There remains a great deal of work and growth to be accomplished, and I hope the momentum we have gained will continue to drive that effort forward. Unfortunately, I do not see growth potential at the supervisory level in Tucson, so in order to pursue my continued goal of progressive career development, this opportunity is not one I feel I should let pass.

To the group here in Tucson: Virginia, Roger, Danya, Kevin, Michele, Roberta, Madi, Laura and Jose- You are such dedicated and outstanding public servants. Be proud!

Working with these people each day, serving warrants, conducting surveillance, making arrests, or just having lunch at the "table of knowledge", are fond memories I will take with me. Kim, Nanette and the other attorneys and staff in Criminal hold an equal place in my heart.

Our office staff, Rosa and Jessica, keep us running...without them we would be lost!

I will miss the daily relationships that have formed, and I will miss the work. This is a dedicated and honorable profession, and after 32+ plus years in law enforcement, leaving is certainly bitter sweet.

"Leadership is the art of accomplishing what the science of management says cannot be done." (General Colin Powell)

"If you can touch the bar, the bar is too low." (Me)

Thank you all for the support and for the amazing dedication you demonstrate every day!

Wes J. Dison #380
Special Agent Supervisor

From: [Rodriguez, Lisa](#)
To: [Bailey, Michael](#); [Welch, Leslie](#)
Cc: [Knebel, April](#); [Human Resources](#); [Rodriguez, Lisa](#)
Subject: SAG0579 - CRM/FSP - Salary Increase for Todd Lawson
Date: Wednesday, November 04, 2015 3:14:41 PM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

Please see the attached salary increase memo for AAG Todd Lawson. I will deliver the original to April. Thanks! Lisa



OFFICE OF ATTORNEY GENERAL

CRIMINAL DIVISION

MEMORANDUM

TO: Mike Bailey
Chief Deputy

Leslie Welch
Director of Operations

FROM: Paul Ahler *PA*
Section Chief Counsel

Donald E. Conrad *DEC*
Division Chief Counsel *11/4/15*

DATE: November 2, 2015

RE: Memorandum Requesting Approval for Salary Increase for Todd Lawson
(SAG0579)

I propose to increase the salary of Todd Lawson. Todd is an AAG assigned to the Fraud & Special Prosecution Section (FSP), prosecuting computer and technology crime, gambling crimes, election laws crimes (including lobbyist registration and campaign finance issues) and the prosecution of corporate entities. He is also well-versed in human smuggling issues, Simpson/Prop 100 hearings, immigration issues, student aid fraud, Rule 11/mental health issues, embezzlement and counterfeit document manufacturing. He has been with the AGO since August, 1999.

Todd's current case load consists of 18 active cases, 16 investigations, involving 59 suspects/defendants. This year, Todd has completed one trial obtaining a guilty jury verdict and is currently in trial at this time. Todd is the most senior attorney in the FSP Section. He has been a loyal member of the Attorney General's Office for many years. He has developed expertise in several different areas of law. In addition, he is training other Assistant Attorneys General to handle gambling and election law prosecutions.

Todd's bar year is 2000. He currently earns \$83,828. According to the latest Attorney Salary Report dated August 27, 2015, the range for a 2000 bar year is \$91,000 (high) - \$80,537 (mid) - \$72,491 (low). According to our Budget Analyst, I have \$4,000 available to use for an additional salary increase. Therefore, I am requesting that Todd's salary be increased to \$87,828. Please contact me if you have any additional questions.

#4469918v11
Lisa Rodriguez

From: [Rodriguez, Lisa](#)
To: [Human Resources](#); [Gee, Kay](#); [Bailey, Michael](#); [Welch, Leslie](#)
Cc: [Rodriguez, Lisa](#); [Verver, Phillip](#)
Subject: SAG0599 - CRM/HCFA - AAG Ullah, Faisal (Salary Increase)
Date: Tuesday, November 24, 2015 3:22:02 PM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

All – Please see the attached raise request approved by Don Conrad for AAG Ullah. I will take the original memo to Kay. Thanks! Lisa

Phil – FYI.



OFFICE OF ATTORNEY GENERAL

Criminal Division
Health Care Fraud and Abuse Section

MEMORANDUM

TO: DONALD E. CONRAD, DIVISION CHIEF COUNSEL

FROM: STEVEN J. DUPLISSIS, SECTION CHIEF COUNSEL *Steve*

DATE: NOVEMBER 12, 2015

RE: SALARY INCREASE REQUEST

Faisal Ullah has been an AAG within our Section since March 2012 with state bar year of 2008. In assessing his contributions to our mission and objectives, I respectfully propose that AAG Ullah's pay be increased from \$68,628.98 to ~~\$75,502.00~~ *70,634* - a small token of appreciation for his outstanding work and dedication to this agency. *orc*

Since being hired, AAG Ullah has successfully taken responsibility to ensure the Prescott HCFA site operated at optimal levels despite minimal legal support and law enforcement personnel. Further, Ullah has proven to be an exceptional prosecutor as evidenced by the number of cases opened, indicted and convicted. AAG Ullah is especially adept at prosecuting complex physician drug diversion cases. Ullah successfully prosecuted Dr. Edward Sayegh who was sentenced to four (4) years imprisonment, five (5) years probation. (Dr. Sayegh was also required to surrender his Arizona Medical Doctor license.)

AAG Ullah's prosecutorial knowledge and skills are uniquely vital to this Section. Ullah continues to demonstrate the ability to foster communication and participation with internal and external stakeholders to further our mission. AAG Ullah works with investigators from the AGO, Arizona Health Care Cost Containment System (AHCCCS), Department of Economic Security's Adult Protective Services, local law enforcement agencies and the Department of Health and Human Services Office of Inspector General personnel. He contributes to these relationships through participation in groups aimed at advancing our Section's prosecutorial interests. Faisal's unique coordination with Special Agent Travis Williams on the Sayegh case can be directly attributed to Williams recently being bestowed with the National Association of Drug Investigators (NADDI) Investigator of the Year award.

Faisal is highly passionate about protecting the elderly population as evidenced by his desire to preserve testimony of elder victims through preliminary hearings and depositions in the event the elder does not live to the time their case progresses though

the criminal justice system. Also worth noting, while Faisal was assigned to the Prescott HCFA office, he successfully prosecuted a medical assistant for fraudulently acquiring over 15,000 narcotic pills over a one and a half year period. Following Faisal's transfer to Phoenix, he embraced the assignment of prosecuting drug diversion cases with the required AHCCCS nexus, with varying degrees of difficulty with legal aplomb and an attention to detail.

AAG Ullah has expressed his enjoyment of being a part of HCFA and the office as a whole and appreciates any new opportunities to grow and add to his role and responsibilities with the Section. AAG Ullah demonstrates a clear understanding of the Section's goals as evidenced by his solid work ethic, community contributions and willingness to accept additional responsibilities. Faisal has shown he is committed to the Section's growth and success is clearly committed to expanding his skills.

Based on his expanding skill set and additional contributions that continue to benefit the Section and the office overall, it is my opinion that AAG Ullah has earned a pay raise to more accurately reflect his 2008 bar year. Moreover, AAG Ullah's position is funded by 75% Federal Grant / 25% General Fund.

An analysis of AAG's with 2007 – 2009 bar years assigned to the Division reveal this proposed increase will bring Ullah within the average range. The salaries of those within the Division range from \$70,634.10 (2008 bar year) to \$79,150.86 (2007 bar year).

From: [Rodriguez, Lisa](#)
To: [Bailey, Michael](#); [Welch, Leslie](#); [Knebel, April](#); [Human Resources](#)
Cc: [Rodriguez, Lisa](#); [Verver, Phillip](#)
Subject: SAG0985 - CRM/HCFA - Salary Increase for AAG Jesse Delaney
Date: Monday, November 09, 2015 3:13:47 PM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

All – Please see the attached raise request for Jesse Delaney. I will deliver the original to April.
Thanks. Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov



OFFICE OF ATTORNEY GENERAL

Criminal Division

Health Care Fraud and Abuse Section

*OK
Donald E. Conrad
11/9/15*

MEMORANDUM

TO: DONALD E. CONRAD, DIVISION CHIEF COUNSEL

FROM: STEVE DUPLISSIS, SECTION CHIEF COUNSEL *Steve Duplissis*

DATE: OCTOBER 30th, 2015

RE: SALARY INCREASE REQUEST SAG000000958

I respectfully request a salary increase of 11.3% or \$8,324.85 per year for Assistant Attorney General Jesse Delaney. This will increase her salary from \$73,671.31 to \$81,996.16.

Delaney has been employed with the office for over four and a half years. In that time, she has increased the production, outreach and convictions by the Tucson HCFA group. Delaney has nine years of prosecution experience and has handled over 50 felony trials to a jury. She provides outreach to external stakeholders on nearly a monthly basis. She has been requested to present to hospitals, banks and community groups on the topics of elder abuse and financial exploitation.

Delaney is highly regarded in the Tucson community. She is known as a go to expert for elder abuse issues and is called upon by fellow prosecutors and law enforcement for assistance. She often assists prosecutors from Pima County Attorney's Office (PCAO) and other counties with their cases. She has forged an outstanding working relationship with the PCAO, is deputized and authorized to utilize their grand jury.

Delaney consistently goes beyond her job description as a prosecutor. She takes calls from law enforcement, detectives and Adult Protective Services investigators 24 hours a day to provide guidance and assistance. She accompanies the Special Agents on search warrants, assists with relocation of vulnerable adult victims and attends autopsies when the manner of death is questionable. Two years ago, Delaney created a working group between the Tucson HCFA, Tucson Police Department, Pima County Sheriff's Office and Adult Protective Services. The group meets quarterly to discuss cases and the office has received actionable referrals from this endeavor. Some highlights of Delaney's career with this office so far:

- Awarded the Attorney of the Year for the Attorney General's Office in 2013.
- Provided Continuing Legal Education (CLE) training to PCAO for the APAAC Summer Conference and for the Arizona State Bar.

- Assists Conference of Western Attorneys General once a year in their pursuit of training prosecutors from Mexico.
- Member of the office's TASA and law enforcement training committee. The power points Delaney created are now the basis for the law enforcement training provided by the office.
- Presented at the annual National Adult Protective Services conference.
- Assisted other states in creating an Elder Abuse Task Force. Delaney taught 200 members of law enforcement, APS investigators, nurses, teachers and lawyers how to work as a team to assist the elderly in their community.
- Requested to instruct at the National Association of Medicaid Fraud Control Unit's Resident Abuse Training where she instructed over 120 attorneys, agents and staff how to successfully investigate and prosecute elder abuse.

Research has been conducted and the salary request reflected represents what Delaney's Criminal Division colleagues are earning and their bar year.

2006:

Beverly Rudnick \$81,999.84/
 Brett Harmes \$81,999.84
 Andrew Kvesic \$81,999.84

2007:

Scott Blake \$78,000
 Jason Crowley: \$76,230.54
 Joshua Moser: \$78,000.00
 Joseph Waters \$79,150.86

2010:

William Sargeant: \$77,499.97

Assistants Attorney General Rudnick and Crowley received a 10% raise in 2015 and Joe Waters' salary increased by 15% this year. I believe 11.3% is an appropriate increase request. Please note that 75% of her salary is federally grant-funded. The AGO Budget Division has been contacted and there are funds to cover this request.

From: [Rodriguez, Lisa](#)
To: [Perkovich, Mark](#); [Maya, Autumn](#)
Cc: [Rodriguez, Lisa](#); [Conrad, Donald](#)
Subject: SIS - PROCEDURE - CASE OPENING SHEETS
Date: Monday, December 07, 2015 11:38:26 AM
Attachments: [PHX-#4801112-v1-SIS - PROCEDURE - CASE OPENING SHEETS.PDF](#)
[PHX-#73873-v2-FORM - SIS_CASE OPENING SHEET.DOC](#)

At last, we have a final SIS Process for Case Opening Sheets. I have scanned the document, added it to HDM as document #4801112 and saved it in HDM Public Folders/SIS – Forms – Special Investigations Section. Please distribute to all of SIS. Also, please ensure they are using the updated Case Opening Sheet #73873, which is also in the same location. Also, if you could please forward your email to me, I'll ensure that the prosecution Chiefs and OAs receive it and understand the process. If you have any questions, please see me. Autumn and I will now work on the Case Close Out and Case Modification processes. Thanks! Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

SIS PROCESS FOR CASE OPENING SHEETS:

- 1) All new investigations must be first reviewed by the Chief Agent to determine that the matter is one appropriate to be investigated by the AGO. The criteria for such a decision should include, but not be limited to, a consideration of resources, legal jurisdiction, and/or the propriety of a referral to another agency. Upon determining that an investigation is appropriate to be opened, the Chief Agent shall give approval to enter the investigation into the Legal Files (LF) database and instruct the assigned Special Agent (SA) to create a Case Opening Sheet (COS) and forward it to SISAdmin email for opening in LF.
 - a. SIS Administrative staff will input into LF on the day received and/or no later than two days.
 - i. If the SA needs the case opened immediately, they must communicate that with the SIS OA.
 - b. Unless already discussed with a particular Section Chief, SAs will not input an AAG's name as assigned attorney. Otherwise, the AAG field is left blank for the Special Agent Supervisor (SAS) to discuss with the assigned Section Chief who provides an AAG assignment. AAG assignment does not have to be at the beginning of an investigation.
 - c. COS must contain the HDM#.
 - d. COS will be printed on yellow paper for review by SAS and Chief Agent.
 - e. Those SAs assigned to outside law enforcement task forces, must also comply with this process.
- 2) Once the case is opened in LF, the Chief Agent will review and sign the COSs.
 - a. The completed and signed COS shall be forwarded to the Chief Counsel of the Criminal Division for approval/disapproval.
 - b. COS will be given to the Division OA to ensure a quick turn-around in obtaining approval signature.
 - c. If the Chief Agent needs to discuss a COS with the Division Chief, he will do so immediately or at his weekly meeting.
- 3) Once the COSs are signed by the Division Chief, they will be returned to the SIS OA.
 - a. SISAdmin will immediately scan and send the completed COS to the assigned SA, Section OA, if an AAG is assigned, and upload it into LF.
 - b. SAs will not begin a formal investigation until it receives a completed COS which has been reviewed/signed by the Chief Counsel of the Criminal Division or his designee, except for initial fact finding and problem resolution by the Duty Agent or in order to address exigent circumstances.
 - c. Once the investigation reaches a point that an AAG must be assigned to the case, the SAS will discuss AAG assignment with the Section Chief, by contacting the Section OA to schedule a meeting.
 - d. The previously signed COS will be updated by SIS per the Section Chief's instruction regarding AAG assignment and forwarded to the Section OA for ensuring the prosecutor's COS is completed.
 - i. Reminder: In order to issue SGJ subpoenas, the AAG assigned must have a signed prosecution COS by the Division Chief.
- 4) If a case is opened under a particular Operation or a suspect name, but is later changed due to additional information found, SA will prepare a Case Modification Form (CMF).
 - a. Provide explanation as to why the case is being modified, ie, name of suspect's true identity was different than what was provided on the COS; or changing case name from an Operation name to the main suspect's name.
 - b. If additional suspects are added to the investigation, the CMF must contain all suspect information and include a brief synopsis of their involvement.
 - c. Never open a case under the victim's name.
 - d. CMF will be printed on salmon colored paper for review and signature by the SAS and Chief Agent. If this case is also assigned to an AAG, provide a copy to the Section OA.
- 5) SIS Administrative staff will upload into HDM and import to LF the signed COS and/or CMF. In addition, the COS and/or CMF in Word/PDF format must also be imported to LF.
 - a. File will be created and provided to the SA.

cc: Section Chiefs/OAs
SIS Agents/Staff

#4696642 – Lisa Rodriguez – 12/7/15

For Office Use Only

Check One

- Conflict Check
- Name Cards
- File Set-Up
- File Related People
- File Manager
- Case Phase
- Physical File Location

**STATE OF ARIZONA
OFFICE OF THE ATTORNEY GENERAL
SPECIAL INVESTIGATIONS**

- PHX-# _____
- Open Case
 - Open & Close
(Info Only Report)
NO Case Closing Required

CASE OPENING FORM

LF No.:

Open Date:

Case Name:

- Suspect
- Complainant

(Case names should be suspects only, not victims.)

Other Suspects/Suspect Business/Victims to be indexed (Please Indicate Role in Case (S), (V), (W))

Role	L Name	F Name	M Name	DOB	SSN

Law Enforcement Assist? NO YES
If Yes, Agency: _____

Type of Report: _____

Senior 60+
Vulnerable
(Only one type can be checked in LF.)

Assigned Agent(s)

Supervisor

Assigned Attorney

No investigation is to proceed until this form is approved by the Criminal Division Chief.

Chief Special Agent	Approval	Date	Chief Counsel	Approval	Date
Mark Perkovich			Donald Conrad		

Is the subject of the investigation a client agency, an elected official, governmental entity and/or a matter of political sensitivity? YES
NO

Synopsis of Allegation/Complaint (include approx. dates of offense, estimated loss, estimated number of victims):

From: [Rodriguez, Lisa](#)
To: [Maya, Autumn](#)
Cc: [Rodriguez, Lisa](#)
Subject: SIS Opening
Date: Tuesday, October 13, 2015 10:08:26 AM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

Hi Autumn - Do you know about this case? Michael Powell had the SIS opening, but not Gilda? I do not have it in my auditing stack either. I do believe it was a rush. My suspicion is Eckert provided the AAG a copy and it is still to be processed in your admin area? Also, please note the name of the case on the SIS opening form is not the name that it is under in LF, which is very confusing. Please explain. If Shaylin opened this case, please talk to her about the processes. Also, please help me get Mark to review the Procedures we drafted so we can get it sent out and hopefully eliminate confusion on everyone's part. Thanks. Lisa

Conflict Check
 Name Cards
 File Set-Up
 File Related People
 File Manager
 Case Phase
 Physical File Location
 S.S. 10/7/15

STATE OF ARIZONA
 OFFICE OF THE ATTORNEY GENERAL
 SPECIAL INVESTIGATIONS

PHX-#4699555

Open Case
 Open & Close
 (Info Only Report)
 NO Case Closing Required

CASE OPENING FORM

LF No.: P-2015-1675

Open Date: October 7, 2015

Case Name: [REDACTED]

Suspect
 Victim
 Complainant

Other Suspects/Suspect Business/Victims to be Indexed (Please Indicate Role in Case (S), (V), (W))



Role	L Name	F Name	M Name	DOB	SSN
(V)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
(V)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
(S)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
(S)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
(S) <input checked="" type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Law Enforcement Assist? NO YES
 If Yes, Agency: Chandler Police Department

Type of Report:
 Fraud Schemes and Theft

Assigned Agent(s)	Supervisor	Assigned Attorney
E. Lopez	R. Eckert	501 (VULNERABLE ADULT)

No investigation is to proceed until this form is approved by the Criminal Division Chief.

Chief Special Agent Mark Perkovich	Approval 	Chief Counsel Donald E. Conrad	Approval 
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Is the subject of the investigation a client agency, an elected official, governmental entity and/or a matter of political sensitivity? YES NO

Synopsis of Allegation/Complaint (include approx. dates of offense, estimated loss, estimated number of victims):

On September 14, 2015, our office received a complaint from Adult Protective Services (APS) alleging [REDACTED] and others yet unknown, were committing theft by controlling and converting [REDACTED] and [REDACTED] finances for their own personal gain. [REDACTED] was [REDACTED] and [REDACTED] caregiver, and the acts are alleged to have occurred at [REDACTED] between July 22, 2013, and July 18, 2014; furthermore, [REDACTED] and [REDACTED] have been identified as vulnerable adults by APS and both are 87 years of age. The approximate loss to date is \$32,279.58.

Additionally, as of October 7, 2015, further information has been developed by APS of another potential suspect identified as [REDACTED]. [REDACTED] is currently the [REDACTED] caregiver and has been for approximately the past two years. She is also currently the [REDACTED] power of attorney and is the successor trustee on their trust, which is estimated to be over \$1M.

End of Synopsis

From: [Rodriguez, Lisa](#)
To: [Perkovich, Mark](#); [Woods, Dan](#)
Cc: [Maya, Autumn](#); [Rodriguez, Lisa](#)
Subject: SIS Procedure for Case Opening Sheets
Date: Friday, October 02, 2015 3:11:31 PM

Please see the attached draft procedure for SIS Case Opening Sheets. Autumn and Gilda have also reviewed it and I believe we have the process complete. Prior to discussing this at our next OA meeting or disseminating it to SIS, I want to make sure we did not miss anything that either of you would like addressed in the procedure. In addition, Autumn and I have discussed the timeliness of SIS Admin getting the COS completed and through the process. We will be also discussing those detail with SIS Admin staff. Thanks. Lisa

From: [Rodriguez, Lisa](#)
To: [Perkovich, Mark](#)
Cc: [Maya, Autumn](#)
Subject: Slings & Adapters for Rifles
Date: Tuesday, December 22, 2015 2:44:33 PM

Mark – I still have this pending in ProcureAZ. You were going to check on it. Did you want me to approve or not? Let me know. Thanks. Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: Talk to me about 12/10.
Date: Thursday, December 03, 2015 10:20:03 AM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: Ted - January 2004 -- June 2015
Date: Wednesday, November 04, 2015 4:02:45 PM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
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lisa.rodriquez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: The meeting tomorrow that Carol set is on.
Date: Tuesday, December 01, 2015 3:41:23 PM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: to dos ..
Date: Monday, November 02, 2015 10:43:33 AM

- 1) SIS Opening Protocol;
- 2) DOI – Finalize ISA;
- 3) Review OVS letters – new;

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

From: Rodriguez, Lisa
To: Conrad, Donald
Subject: Today's meeting at 2pm got changed to 11/4
Date: Wednesday, October 28, 2015 1:13:31 PM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: Rodriguez, Lisa
To: Edwards, Michael
Cc: Perkovich, Mark; Maya, Autumn
Subject: Travel Claim/Memo for Witness Expenses - Edwards
Date: Wednesday, December 02, 2015 3:55:24 PM

Mike – I received your travel claim for payment of [REDACTED] per diem, hotel and parking expenses. For witnesses, we must have their original receipts for per diem as we do not just give them the state allocated per diem rates. It is our practice to ensure that if the witness has no original receipts, they do not get reimbursed for expenses. It is important that they furnish the original receipts to us for repayment. Employees who claim the state maximum allowed rate also must have their receipts in their file for auditing purposes, if ever audited by GAO. If you have such receipts for [REDACTED] per diem since you paid the bill, please forward them to me immediately. In addition to your memo, you will also need to complete a travel claim for those expenses you are seeking reimbursement such as the per diem, hotel and parking. In the future, do not pay the witness' expenses. They must seek reimbursement from our office for their expenses. If you do not have the receipts for the per diem, please discuss this issue with either Justin Lepley or Lizette Morgan in Finance.

I am going to process your travel claim for your expenses for the 11/9-11/10 trip. On that one you also paid for another SA's hotel room. It causes more complications for the travel coordinator when it is done this way. Any state employee travelling on state business should pay their own expenses and seek reimbursement. Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: Rodriguez, Lisa
To: Maya, Autumn
Cc: Garcia, Bobbie
Subject: Tuesday 12/1
Date: Tuesday, November 24, 2015 4:13:02 PM

Autumn – Bobbie and I are going to Tucson on 12/1. Do you need us to take anything? Do you need me to meet with Virginia? You are welcome to come with us, but I know that will be a crazy week for you per your email yesterday. Let me know. Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriguez@azag.gov

From: Rodriguez, Lisa
To: Buhrow, Lauren; MacDonald, Madison; Boyd, Chuck; Davies, Georgia
Cc: Maya, Autumn; Perkovich, Mark; Rodriguez, Lisa
Subject: Varidesks
Date: Thursday, December 17, 2015 10:51:39 AM

I have your requests for quotes a Varidesk. Per Facilities, these requests must have a doctor's note attached. I will return the forms to Autumn for processing when the documentation is complete.
Thanks. Lisa

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
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(602) 542-8488
lisa.rodriguez@azag.gov

From: [Rodriguez, Lisa](#)
To: [Perkovich, Mark](#)
Subject: Woods Salary Increase Memo
Date: Tuesday, November 10, 2015 4:01:17 PM
Attachments: [PHX-#4469918-v12-CRM - PERS - NEW HIRE MEMOS - 2.doc](#)

Mark -- I left a draft memo on your desk (under your glasses). Feel free to edit. Lisa



OFFICE OF ATTORNEY GENERAL

CRIMINAL DIVISION

MEMORANDUM

TO: Mike Bailey
Chief Deputy

Leslie Welch
Director of Operations

FROM: Mark Perkovich
Chief Agent

Donald E. Conrad
Division Chief Counsel

DATE: November 10, 2015

RE: Memorandum Requesting Approval for Salary Increase for Dan Woods
(SAG1045)

I propose to increase the salary of Dan Woods. Woods joined SIS in 2011. As an Assistant Chief Agent for the Special Investigation's Section (SIS), he has a myriad of responsibilities to ensure the smooth operation of SIS which includes the assignment of complex and high-profile fraud investigations.

Woods' integrity and professionalism is beyond approach. He has been instrumental in developing goals and standards for the Special Agents. Some of the high-level projects he has been committed to over the past year have been: 1) procurement of an investigative case management system; 2) updated policy and procedures for SIS; and 3) implementation of the computer forensic lab.

Recently Woods expressed his desire to obtain outside employment. SIS cannot afford to lose a high caliber employee with proven investigative skills and credentials which would take significant time and resources to replace. Woods has expressed a strong interest in remaining with the AGO/SIS at the risk of declining a non-law enforcement position with a significantly greater salary.

Woods is a high performing investigator, with extraordinary complex fraud investigative skills and expertise essential to the mission of the SIS and the Criminal Division.

Woods' current salary is \$87,000. I propose to increase his salary to \$91,490, which is an increase of \$4,490. I also propose to use budget base savings within CRM general funds to fund this request.

Please contact me if you have any additional questions.

From: [Rodriguez, Lisa](#)
To: [Maya, Autumn](#)
Cc: [Perkovich, Mark](#)
Subject: Work Schedule - Conformed Copy
Date: Wednesday, December 23, 2015 10:45:06 AM
Attachments: [Untitled.PDF - Adobe Acrobat Pro.pdf](#)

Hi Autumn -- Please see the attached approved work schedule for your records. I will send to HR.
Thanks. Lisa

Mark -- FYI



**OFFICE OF THE ATTORNEY GENERAL
WORK SCHEDULE CHANGE**

Employee Name: Autumn Maya EIN

DIV/SEC: CRM/SIS Effective Date: 12/17/2015

I request my lunch period from 1:00 a.m. x p.m. to 1:30 a.m. x p.m.

WEEK ONE OF PAY PERIOD:		Daily Totals	WEEK TWO OF PAY PERIOD:		Daily Totals
Saturday	_____ to _____	_____	Saturday	_____ to _____	_____
Sunday	_____ to _____	_____	Sunday	_____ to _____	_____
Monday	<u>8 to 4:30</u>	<u>8</u>	Monday	<u>8 to 4:30</u>	<u>8</u>
Tuesday	<u>8 to 4:30</u>	<u>8</u>	Tuesday	<u>8 to 4:30</u>	<u>8</u>
Wednesday	<u>8 to 4:30</u>	<u>8</u>	Wednesday	<u>8 to 4:30</u>	<u>8</u>
Thursday	<u>8 to 4:30</u>	<u>8</u>	Thursday	<u>8 to 4:30</u>	<u>8</u>
Friday	<u>8 to 4:30</u>	<u>8</u>	Friday	<u>8 to 4:30</u>	<u>8</u>
Total		<u>40</u>	Total		<u>40</u>

I have read and understand the Office of the Attorney General's HR-4 Working Hours Policy and Procedure. I agree I will not deviate from the above requested schedule unless advance notice in writing has been obtained and approved. Any misuse of the above work schedule can result in termination of the request.

[Signature]
Employee Signature

12/17/15
Date

Supervisor Determination:

Approve Disapprove

Supervisor: Usaj Rodriguez Date: 12/22/15

Division Chief: Donald E Conrad Date: 12/23/15

OPS Director: _____ Date: _____

HR Processing Use Only			
Current FTE:	_____	Requested FTE:	_____
Current Work Schedule:	_____	FLSA:	_____

From: [Rodriguez, Lisa](#)
To: [Conrad, Donald](#)
Subject: you should send an email about your departure
Date: Wednesday, December 30, 2015 3:41:14 PM

Lisa Rodriguez
Legal Administrator
Arizona Attorney General's Office
Criminal Division
(602) 542-8488
lisa.rodriquez@azag.gov

From: [lisa_rodriguez](#)
To: [Rodriguez, Lisa](#)
Subject: Tweet by ABC15 Arizona on Twitter
Date: Wednesday, October 21, 2015 6:20:57 PM



ABC15 Arizona (@abc15)

10/21/15, 8:39 AM

NOW: Search warrants served in connection to suspected illegal enterprise at
massage parlors on.abc15.com/1ZXBcaK pic.twitter.com/0EiIeQzVAE

[Download](#) the Twitter app

From: [lisa_rodriguez](#)
To: [Rodriguez, Lisa](#)
Subject: Tweet by Mark Brnovich on Twitter
Date: Wednesday, October 21, 2015 6:08:47 PM



Mark Brnovich (@GeneralBrnovich)

10/21/15, 9:44 AM

AZAG Special Agents serve 6 search warrants - massage parlors suspected of operating as Houses of Prostitution. pic.twitter.com/oNmQdW7mB5

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From: [lisa_rodriguez](#)
To: [Rodriguez, Lisa](#)
Subject: Tweet by Mark Brnovich on Twitter
Date: Wednesday, October 21, 2015 6:07:37 PM



Mark Brnovich (@GeneralBrnovich)

10/21/15, 12:59 PM

#AZAG led task force raids 3 Valley massage parlors - 5 arrested on suspicion of operating a house of prostitution: tinyurl.com/pzlkdx8

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